

ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

Lab2PT/UIDP-04509/30

Title: Research grant (BI) for Master students in History, at the Landscape, Heritage and Territory Laboratory (Ref. UIDP/04509/2020) to develop research within the scope of the project “Men in fashion: innovation and revolution in masculine dress in Portugal, 14th-16th centuries”; 1 (one) vacancy

A call for applications is now open for the attribution of one research grant for History Master students within the scope of the R&D project “Men in fashion: innovation and revolution in masculine dress in Portugal, 14th-16th centuries”, at the Landscape, Heritage and Territory Laboratory (Ref. UIDP/04509/2020), financed by national funds through (PIDDAC) through FCT/MCTES under the following conditions:

Type and number of fellowship(s) to be granted:

1 research fellowship BI, reference Lab2PT/UIDP-04509/30.

Scientific Area: History

Recipient category: Master students within the area of History

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enroll in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrollment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by the academic services of the Higher Education Institution, indicating, respectively, the academic year or its duration (start and term).

Candidates profile:

Candidates should have, by the time of application, a degree in the area of Humanities and/or Social Sciences and make proof of the inscription in a Master degree within the area of History.

They should also present as preferential factors:

- a) Work or research experience in living history, mainly related to the Middle Ages, demonstrated through Curriculum Vitae and personal portfolio.
- b) Tailoring technical knowledge on medieval dress models, demonstrated through Curriculum Vitae and personal portfolio.
- c) Research experience (academic or scientific) in material cultural history, demonstrated through Curriculum Vitae and personal portfolio.
- d) Domain of Portuguese, English and French, demonstrated through Curriculum Vitae and personal portfolio.

Applicants eligibility: Applicants must comply with the eligibility conditions laid down in article 9 of the Research Grants Regulation of the Portuguese Foundation for Science and Technology (2019).

Workplan and objectives to be achieved:

The research fellow will develop the work within the scope of the project *Men in fashion: innovation and revolution in masculine dress in Portugal, 14th-16th centuries* and will be enrolled in the following tasks:

1. Bibliographical research on masculine medieval dress and remaining textile pieces.
2. Material reproduction of a masculine medieval vestment, considering all the production phases.
3. Writing of the final report and organizing dissemination activities.

Applicable legislation and regulations: Research Fellowship Holder Statutes, approved by Law no. 40/2004 of August 18, in its current version published by Decree-Law no. 123/2019 of August 28; Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021 and Regulation of Research Studentships and Fellowships (RBI) of the Foundation for Science and Technology, I.P. - in force.

Host/Contracting institution and scientific supervision: The workplan will be carried out in the the Landscape, Heritage and Territory Laboratory (Ref. UIDP/04509/2020) , located in the University of Minho, under the scientific supervision of the Doctor Joana Sequeira (Assistant Researcher) and Doctor Elisabete Mónica Faria (Invited Assistant Professor).

Fellowship duration: The grant will take place for a period of 3 (three) months, with a provisional starting date on December 2023.

Amount of the research grant: The value stipend (Monthly Maintenance Allowance) is €930,38 per month, in accordance with the stipends values published by the Foundation for Science and Technology (FCT I.P.) in the country (https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf) and Annex II of the Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, according to the applicable regulation.

Payment is made on the 23rd of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contractualization process.

Other benefits: Personal accident insurance.

Exclusivity regime: The grantee will perform the activities under exclusivity, as foreseen in article 5º of the Research Fellow Statutes and applicable regulations.

Selection panel:

President of the panel:

Doctor Joana Isabel Ribeiro Sequeira, Assistant Researcher, Lab2PT, University of Minho

Effective members:

Doctor Elisabete Mónica Moreira Faria, Invited Assistant Professor, School of Architecture, Art and Design, University of Minho

Doctor Maria Marta Lobo de Araújo, Associated Professor, Institute of Social Sciences, University of Minho

Substitute members:

Doctor Mário Sérgio Silva Farelo, Assistant Professor, Institute of Social Sciences, University of Minho

Doctor Alexandra Patrícia Lopes Esteves, Assistant Professor, Institute of Social Sciences, University of Minho

The first effective member will substitute the President of the selection panel in case of impediment, being nominate the first substitute member in the place of the first effective member.

Criteria and procedures for applications assessment and selection: The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 1 to 5 values (or another scale):

A. Applicant's Merit - AM (70%):

- a) Academic path (considering the classifications of academic degrees), with a weighting of 30%;
- b) Personal curriculum (considering professional and scientific background), with a weighting of 50%, demonstrating the following criteria: work or research experience in living history, mainly related to the Middle Ages; tailoring technical knowledge on medieval dress models; research experience (academic or scientific) in material cultural history; specific training in English and French.
- c) Motivation letter, with a weighting of 20%.

The final classification of the applicant's merit is achieved through the following formula:

$$AM=(a*0,3)+(b*0,5)+(c*0,2)$$

Candidates ranked in the first three positions, with a minimum classification of 3 in AM will be admitted to the interview phase and the panel will evaluate the following criteria:

B. Interview – INT (30%)

- B.1: Interpersonal competences (30%)
- B.2: Demonstrated knowledge in the area of the application (30%)
- B.3: Motivation (20%)
- B.4: Linguistic competences in Portuguese, English and French (20%)

The interview's classification (**INT**) is achieved through the following formula:

$$INT=(B1\times 0,3) + (B2\times 0,3) + (B3\times 0,2) + (B4\times 0,2)$$

The **final classification (FC)** of the Applicant's Merit (AM) and the Interview (INT) is achieved through the following formula:

$$FC= (AM\times 0,7)+(INT\times 0,3)$$

The panel reserves the right to not concede the grant in case of no adequate profiles are presented.

The academic degrees and diplomas documents, or their respective recognition when awarded by foreign higher education institutions are not mandatory in the application phase, being replaced by a declaration of honor of the candidate with the contents of academic results. The documents of academic qualification or respective recognition will be required in the contracting phase and must attest facts that occurred on a date prior to the application. In situations of divergence between the information contained in the declaration and the documentation submitted for contracting the grant, only the information contained in the latter will be considered. If the documents proving the ownership of the academic degree and diploma, or the respective recognition under the terms of Decree-Law No. 66/2018, of August 16, do not correspond to the classifications awarded in the evaluation of the academic path, which can change the candidate's ranking, the fellowship won't be contracted.

Notes: *Applicants with degrees obtained abroad must present proof of recognition of qualifications in Portugal and conversion of the final classification obtained in them to the Portuguese classification scale or declaration under the terms indicated in the previous point. Candidates who do not comply with one of these provisions, the selection panel will assign "0" in the grade of the graduation and/or master course. Candidates will be evaluated on the remaining parameters.*

Disclosure of results: The provisional results of applications, based in the selection panel minutes, will be sent to the applicants by email until 90 working days from the applications deadline.

If case of unfavourable results, the candidates have a period of 10 working days to comment, if desired, in a prior hearing to interested parties, pursuant to articles 121 and 122 of the Code of Administrative Procedure (DL no. 4 / 2015 of January 7th).

Complaint and appeal procedures: The final results of the evaluation will be published through an ordered list (*alphabetically, by final grade obtained*), posted in a visible and public place of the host unit, as well as by email to all applicants, enclosing for that purpose, the minutes of the jury deliberations.

The selected candidate must inform its willingness to accept the grant, in writing. In case of rejection, the fellowship will be awarded to the next candidate in the ordered list of applicants.

The final decision can be contested within 15 working days, by sending to the President of the jury the corresponding claim. Interested parties may also submit an optional hierarchical appeal, in the terms of the number 3 of article 13 of Regulation of Scientific Research Fellowships of the University of Minho (RBIC).

Constitution of a selection reserve list: The applicants ranked in the next positions on the ordered list will be included in a selection reserve list, which can be used until 30/03/2024.

Application deadline and submission: The call for applications is open from 6/11/2023 to 17/11/2023 2023.

Applications must be formalized by sending an application letter with the following documents:

- a) Curriculum vitae;
- b) Qualifications certificate or declaration of the applicant;
- c) Proof of inscription in Master in the area of History or declaration of the applicant;
- d) Motivation letter;
- e) Statement proving that meets the conditions for the grant typology, according to the application requirements;

- f) Personal portfolio that should include academic works and other evidences (photos/links(etc.) of professional and scientific experiences that the applicant considers relevant for the scope of the application ;

Applications must be sent by email to info@lab2pt.uminho.pt , indicating the reference of the call for applications in Subject “Lab2PT/UIDP-04509/30”. Applications submitted by other means will not be accepted.

Fellowship contractualization: The fellowship will be attributed by signing a fellowship contract between the University of Minho and the fellow, accordingly with the contract minute (annex IV of the Regulation of Research Fellowships of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, as indicated in 2.4 of the FCT document: “[Rules for Granting and Management of Grants within the scope of R&D projects, including infrastructure projects, the multi-annual financing program for R&D units and other FCT financing instruments \(Version 2021\)](#)”.

The contract may only be concluded after all the documentation required is collected, which must take place within a maximum period of 6 months (including evidences of the academic degrees or diplomas and enrolment in degree courses or non-conferring courses, depending on the type of scholarship).

Once all the documentation has been received, the contracting entity has a period of 60 working days to conclude the scholarship contract. Once received, the fellow must return the contract duly signed within 15 working days.

The activities under the fellowship contract can only began after proper authorization by the contracting entity.

Term and cancellation of fellowship contracts: Without prejudice to the other causes provided the fellowship regulations (FCT and UMinho) and in the Statute of the Research Fellow, the fellowship ends with the completion of the work plan, as well as with the expiration date for which it was granted or renewed.

At the end of the fellowship, the grantee is obliged to present a Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.

The **final report** must be prepared in accordance with Annex I of the Scientific Research Fellowships Regulation of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021. Contract and final report template ([link](#)).