

## **ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP**

### **1 Research Grant, Reference Lab2PT/UIDP-04509/36**

**Título:** Research grant for Phd's students in Archaeology; 1 vacance

A call for applications is now open for the attribution of one (1) Research Fellowships for Phd's in Archaeology within the scope of the research project "From land to Earth. Connections for Sustainable Territories (Land-CST)" (EXPL/In2Past/2023/09), part of the Landscapes, Heritage and Territory Laboratory (Lab2PT), Ref.<sup>a</sup> Lab2PT/UIDP/04509/2020, financed by national funds (PIDDAC) through FCT/MCTES, under the following conditions:

**Scientific Area:** Archaeology

**Recipient category:** PhD students in Archaeology

#### **Requirement for granting the fellowship:**

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enroll in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrollment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by the academic services of the Higher Education Institution, indicating, respectively, the academic year or its duration (star and term).

#### **Candidates Profile:**

- a) Candidates must hold a master degree in the scientific area of Archaeology at the time of application.
- b) They must also have:
  - a. Ability to communicate and interact with different audiences, academics and non-academics;
  - b. Teamwork skills;
  - c. Knowledge and experience in Geographic Information Systems (GIS), with the ability to carry out spatial analysis, process geographic data and create detailed maps. Experience with GIS tools, such as QGIS, in previous projects or related environments;
  - d. Knowledge and experience in databases applied to archaeology. Previous experience in archaeological projects or related environments.
  - e. Availability for fieldwork.

**Applicants eligibility:** Applicants must comply with the eligibility conditions laid down in article 9 of the Research Grants Regulation of the Portuguese Foundation for Science and Technology (2019).

#### **Workplan and objectives to be achieved:**

The main objective of this grant is the diachronic reading of the cultural landscape of Extremo (Arcos de Valdevez). This involves identifying the material archaeological elements that make up this landscape by combining geospatial technologies and archaeological, architectural and aerial prospection, their coding and georeferencing in a Geographic Information System (GIS) that will be implemented specifically for this project. It also involves reading the relationships between the heritage entities in the landscape, from the principles of archaeological stratigraphy.

Activity Plan:

1. Survey and Identification of Archaeological Elements (EA): Carrying out research and surveys in the field to identify and catalogue archaeological elements.
2. Analysis by Geospatial Technologies (LiDAR, Aerial Photography and Satellite) of the territory to be studied: Use of advanced technologies to analyse and map heritage elements, facilitating their location and understanding in relation to the landscape.
3. Georeferencing of Archaeological Elements: Precise spatial location of EA using GIS tools to ensure their correct geographical identification and integration into the system.
4. Database creation: Development of a database storing information on heritage elements, integrating survey and analysis data.
5. Integrating EA into a GIS: Inserting data on heritage elements into the Geographic Information System, enabling comprehensive analysis, integrated visualization and efficient access to data for future research and studies.

**Applicable legislation and regulations:** Research Fellowship Holder Statutes, approved by Law no. 40/2004 of August 18, in its current version published by Decree-Law no. 123/2019 of August 28; Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021 and Regulation of Research Studentships and Fellowships (RBI) of the Foundation for Science and Technology, I.P. - in force.

**Host/Contracting institution and scientific supervision:** The workplan will be carried out at the Laboratory of Landscapes, Heritage and Territory - Lab2PT at the University of Minho, under the scientific supervision of Doctor Rebeca Blanco-Rotea.

**Fellowship duration:** The grant will take place for a maximum period of 5 (five) months, with a provisional starting date on July 2024. Not renewable.

**Amount of the research grant:** The value stipend (Monthly Maintenance Allowance) is 1.259,64€ per month, in accordance with the stipends values published by the Foundation for Science and Technology (FCT I.P.) in the country (Annex I – Monthly Stipends Values for the maintenance allowances of the [FCT Regulation for Research Studentships and Fellowships](#)) and Annex II of the Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, according to the applicable regulation.

Payment is made on the 23st of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contractualization process.

**Other benefits:** Reimbursement of Voluntary Social Security (Social Security contributions), corresponding to the 1st level of discounts (*for research grants with a total duration 6 months or higher*) and personal accident insurance.

**Exclusivity regime:** The grantee will perform the activities under exclusivity, as foreseen in article 5° of the Research Fellow Statutes and applicable regulations.

**Selection panel:**

**President of the Jury:**

Dr. Rebeca Blanco Rotea, Assistant Researcher at the Laboratory of Landscapes, Heritage and Territory, University of Minho

**Effective members:**

Dr. Fernanda Eugénia Puga de Magalhães, Assistant Professor of History Department University of Minho

Engineer Natália Maria Costa Botica, Grade 3 Level 1 Computer Specialist at the Archaeology Unit of the University of Minho

**Substitute members:**

Dr. Maria do Carmo Ribeiro, Associate Professor at the Institute of Social Sciences, University of Minho

Dr. Paulo José Correia Bernardes, Grade 2 Level 1 Computer Specialist at the Archaeology Unit of the University of Minho

If the President of the Jury is prevented from attending, he will be replaced by the first member, and the alternate member will be appointed to replace the member.

**Criteria and procedures for applications assessment and selection:** The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 0 to 5 values:

Applicant Merit - AM (1000%):

A1: Academic record (reflecting degree classifications), weighted at 50%.

A2: Personal CV (reflecting scientific and professional background), weighted at 40%, highlighting the following aspects: Georeferencing of Archaeological Elements and Analysis by Geospatial Technologies (LiDAR, Aerial Photography and Satellite); Creation and Storage of Information in Databases; Survey and Identification of Archaeological Elements (EA);

A3: Motivation letter, weighted at 10%.

The classification of the applicant's merit with the achieved through the following formula:

$$MC=(A.1*0,5)+(A.2*0,4)+(A.3*0,1)$$

The Final Classification (FC) of the candidate will be obtained through the classification of the Applicant Merit (AM), by applying the following formula:

$$FC=AM$$

**The jury also reserves the right not to award the grant if there are no candidates with the right profile.**

The academic degrees and diplomas documents, or their respective recognition when awarded by foreign higher education institutions are not mandatory in the application phase, being replaced by a declaration of honor of the candidate with the contents of academic results. The documents of academic qualification or respective recognition will be required in the contracting phase and must attest facts that occurred on a date prior to the application. In situations of divergence between the information contained in the declaration and the documentation submitted for contracting the grant, only the information contained in the latter will be considered. If the documents proving the ownership of the academic degree and diploma, or the respective recognition under the terms of Decree-Law No. 66/2018, of August 16, do not correspond to the classifications awarded in the evaluation of the academic path, which can change the candidate's ranking, the fellowship won't be contracted.

**Notes:** *Applicants with degrees obtained abroad must present proof of recognition of qualifications in Portugal and conversion of the final classification obtained in them to the Portuguese classification scale or declaration under the terms indicated in the previous point. Candidates who do not comply with one of these provisions, the selection panel will assign "0" in the grade of the graduation and/or master course. Candidates will be evaluated on the remaining parameters.*

**Disclosure of results:** The provisional results of applications, based in the selection panel minutes, will be sent to the applicants by email until 90 working days from the applications deadline.

If case of unfavourable results, the candidates have a period of 10 working days to comment, if desired, in a prior hearing to interested parties, pursuant to articles 121 and 122 of the Code of Administrative Procedure (DL no. 4 / 2015 of January 7th).

*[The hearing of the interested parties, if excluded, should be justified accordingly with article 124<sup>o</sup> of CPA]*

**Complaint and appeal procedures:** The final results of the evaluation will be published through an ordered list (*alphabetically, by final grade obtained*), posted in a visible and public place of the host unit, as well as by email to all applicants, enclosing for that purpose, the minutes of the jury deliberations.

The selected candidate must inform its willingness to accept the grant, in writing. In case of rejection, the fellowship will be awarded to the next candidate in the ordered list of applicants.

The final decision can be contested within 15 working days, by sending to the President of the jury the corresponding claim. Interested parties may also submit an optional hierarchical appeal, in the terms of the number 3 of article 13 of Regulation of Scientific Research Fellowships of the University of Minho (RBIC).

**Application deadline and submission:** The call for applications is open from 03/06/2024 till 18/06/2024

Applications must be formalized by sending an application letter with the following documents:

- 1. curriculum vitae;*
- 2. certificate of qualifications or declaration by the candidate;*
- 3. letter of motivation;*
- 4. declaration that you meet the conditions for the type of scholarship, in accordance with the application requirements;*

*5. other documents relevant to the evaluation process.*

Applications must be sent by e-mail to [info@lab2pt.uminho.pt](mailto:info@lab2pt.uminho.pt), indicating the reference of the competition in the Subject "Lab2PT/UIDP-04509/36". Applications sent by other means will not be accepted.

**Fellowship contractualization:** The fellowship will be attributed by signing a fellowship contract between the University of Minho and the fellow, accordingly with the contract minute (annex IV of the Regulation of Research Fellowships of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, as indicated in 2.4 of the FCT document: "[Rules for Granting and Management of Grants within the scope of R&D projects, including infrastructure projects, the multi-annual financing program for R&D units and other FCT financing instruments \(Version 2021\)](#)".

The contract may only be concluded after all the documentation required is collected, which must take place within a maximum period of 6 months [including evidences of the academic degrees or diplomas and enrolment in degree courses or non-conferring courses, depending on the type of scholarship].

Once all the documentation has been received, the contracting entity has a period of 60 working days to conclude the scholarship contract. Once received, the fellow must return the contract duly signed within 15 working days.

The activities under the fellowship contract can only began after proper authorization by the contracting entity.

**Term and cancellation of fellowship contracts:** Without prejudice to the other causes provided the fellowship regulations (FCT and UMinho) and in the Statute of the Research Fellow, the fellowship ends with the completion of the work plan, as well as with the expiration date for which it was granted or renewed.

At the end of the fellowship, the grantee is obliged to present a Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.

The **final report** must be prepared in accordance with Annex I of the Scientific Research Fellowships Regulation of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021. Model contract and model final report ([link](#)).

## **Declaration of Honor Academic habilitations**

(Full name), applicant to the research fellowship vacancy under the I&D project (title or reference), published in the Euraxess Portal, reference (notice reference), hereby declares to have a degree on (name of the course), concluded in the University of (XXXX), on the (conclusion date), with the final grade of (XXXX).

I have submitted my diploma for recognition at the University of XXXXX, according to the Decree-Law n<sup>o</sup> 66/2018 of August 16<sup>th</sup>(<sup>1</sup>), concluded in the XX/XX/XXXX, with the final grade of XXXXX out of YY.

I also declare that I commit to provide proof of my diploma recognition obtained under the Portuguese Law, until the date of the conclusion of the fellowship contract, in case of being selected for the vacancy in this competition.

As this is true, this declaration will be dated and signed by me.

(Place), (date).

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(name)

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<sup>1</sup> DGES (Foreign Degrees and Diplomas): <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition?plid=1536>; University of Minho: Recognition of foreign degrees and diplomas: <https://www.uminho.pt/EN/education/Pages/recognition-of-foreign-qualifications.aspx>