

CALL FOR THE SELECTION OF STUDENTS AND
PROFESSORS/RESEARCHERS FROM UNIVERSITY OF
MINHO TO PARTICIPATE IN THE "IMFAHE'S PLATFORM
OF TALENT"
Academic Year 2024-2025

International Mentoring Foundation for the Advancement of Higher Education



CALL FOR THE SELECTION OF STUDENTS AND PROFESSORS FROM UNIVERSITY OF MINHO TO PARTICIPATE IN THE "IMFAHE'S PLATFORM OF TALENT 2024-2025"

1 - Objective

The purpose of this call is to select students and professors from University of Minho to participate in IMFAHE'S Programs in the academic year 2024-2025. We will select:

- A total of 20 students from the specialties related to biomedicine, engineering, economics, management, behavioral sciences, social sciences, education, architecture, arts and humanities, law and nursing, enrolled in a PhD Program during the academic year of 2024-2025 at University of Minho.
- A total of 20 professors or postdoctoral researchers from the specialties of biomedicine, engineering, economics, management, behavioral sciences, social sciences, education, architecture, arts and humanities, law and nursing, affiliated with the University of Minho.

2 - Duration of the program

The IMFAHE'S programs will start in November and will finish on June 30th. They will take place within the 2024-2025 academic year, with the exception of excellence fellowships that may be carried out between July 2025 and May 2026.

For more details, see the schedule of the IMFAHE'S Programs 2024-2025 in **Annex II**.

3 - Applicant requirements

Students and professors at University of Minho who meet the following requirements may participate in IMFAHE'S Platform of Talent 2024-2025:

For students:

- Be a PhD student at University of Minho during the 2024-2025 academic year.
- A good English proficiency level will be valued. All the communication is in English.

For professors:

- Be a professor (full, associate, assistant, etc.) or postdoctoral researcher affiliated with the University of Minho.

4 - Submission of applications

Applications must be submitted by email to mentorias@reitoria.uminho.pt with the subject line: **Public Call IMFAHE 2024** and must include the following documents.

Students:

- Updated curriculum vitae in English.
- The "Student Form" attached to this Call duly completed.
- Proof of having a good proficiency level of English (B1 or higher).
 - o By a language certificate
 - o Through the demonstration that the applicant has lived in an English-speaking country
 - o Through an affidavit. Present a letter signed by the interested applicant stating that he/she has sufficient English proficiency to be a part of the Talent Network. If this candidate is selected, IMFAHE will perform a test to verify that the proficiency level is the same as was declared.

Professors:

- Curriculum vitae

5 - Deadline for submitting applications

Applications can be submitted from the publication date of this call until **October 25th 2024 at 23:59h**.

6 - Selection committee

The selection committee will include the following representatives from University of Minho:

The selection committee will include three representatives from University of Minho and the *Mentorias UMinho* Programs.

The selection process of the candidates and their participation in IMFAHE will be under the responsibility of the *Mentorias UMinho* Program.

7 - Evaluation criteria

The applications will be scored according to the criteria listed below. As a result of the evaluation, the scores of the submitted applications will be ranked (highest to lowest scores). The criteria for the selection of candidates will be the following.

For students:

- Curriculum vitae: The coherence of the candidate's CV will be assessed based on her/his age, studies, professional career, etc. Maximum score: 50 points.
- "Student Form": The candidates must submit this form explaining why they are interested in being a part of IMFAHE's Platform of Talent 2024-2025. The level of enthusiasm, the arguments for being selected, and the quality of the writing of the document will be highly valued. Maximum score: 30 points.
- English: It is important to demonstrate a good English proficiency level (minimum B1). A higher level of English and other additional factors, such as she/he has lived in an English-speaking country, will be highly valued. Maximum score: 20 points. The score for candidates who cannot prove their level of English will be 0.

For professors:

- Curriculum vitae: The coherence of the candidate's CV will be assessed based on his/her age and professional career, etc. Maximum score: 100 points.

The final score of each candidate will be determined by adding the scores from each category.

8 - Resolution procedure

The positions to participate in this program will be awarded by the resolution of the Selection Committee. The resolutions, both provisional and final, as well as all administrative acts arising from this procedure, will be disseminated by email: mentorias@reitoria.uminho.pt. The evaluation and selection of applications will be carried out in competitive basis, exclusively considering the documentation provided by the applicant. Applicants who obtain the highest score will be selected once the provided materials have been assessed. The list of the selected student and professors plus a list of substitutes will be disseminated. In the event of a beneficiary's resignation, a substitute will be offered the place if no more than 2 months have elapsed since the beginning of the IMFAHE 2024-2025 course.

The initial list with the selected 20 students, 20 professors plus the waiting list will be disseminated by email: mentorias@reitoria.uminho.pt. This dissemination will serve as a notification for all purposes. A period of 3 business days will open to process any claim. In the event that a candidate does not agree with the score assigned by the Selection Committee, may submit a claim to mentorias@reitoria.uminho.pt within stated period of allegations. In the case of no response after that period, the claim will be deemed dismissed. During the same period, in the event that an applicant refuses to participate, the candidate will automatically be considered excluded. After the deadline for allegations, the final list of selected and excluded candidates will be published.

9 - Rights and obligations of the participants

All the participants' rights (students and professors):

- Interact with the IMFAHE 2024-2025 network of talent and establish new professional contacts.



- Participate in the IMFAHE Nodal Award-Shark Tank Ideas contest and apply for seed capital.
- Participate in IMFAHE's 2025 international conference.
- Leave the program at any time, after communicating to IMFAHE (president@imfahe.org).

Students' rights:

- Consult your mentor through videoconferences or by email.
- Compete for two UMinho-IMFAHE Excellence Fellowships to carry out a professional internship at a prestigious international organization.
- Compete for the Portugal Global Fellowship to carry out a professional internship at a prestigious international organization.
- (Women) Compete for the "IMFAHE Women in STEM and Entrepreneurship Fellowship" to carry out a professional internship at a prestigious international organization.
- Take 3 free online Quarter Courses offered by IMFAHE for the 2024-2025 academic year and obtain a certificate if each course is successfully completed.

Professors' rights:

- Participate in the "International Professional Development Program for Professors -IPDP" and obtain a 30h training certificate if successfully completed.
- Participate in the "Peer Mentoring Circles".
- Participate in the "IMFAHE Spotlight" outreach initiative to promote open science and bring their research closer to society.

All the participants' obligations (students and professors):

- Attend the IMFAHE Kickoff event, where the work model, expectations, obligations, and rights will be explained (online).
- Interact through the online communication platform "IMFAHE Connects" with students and professionals from IMFAHE's partnered universities and with the international mentors.
- Fill out an evaluation survey at the end of the program to evaluate IMFAHE's activities.
- Interact with all participants in English.

Students' obligations:

- Organize meetings with the assigned mentor.
- Attend meetings with the assigned mentor (at least 5 hours in the academic year).

- Work on the tasks proposed and agreed on with the assigned mentor.
- Inform the assigned mentor about activities that may be of general interest to the program.
- Be proactive by participating in "IMFAHE Connects", "Online Quarter Courses" and "IMFAHE Nodal Award". Proactivity will be positively valued in the IMFAHE's excellence fellowship applications.

10 - Breach.

The total or partial breach of the requirements and obligations established in the call, as well as the conditions that, where appropriate, are established in the corresponding concession resolutions, may result in the loss of the right to participate in the program. If an applicant loses the right to participate in the program, a candidate from the waiting list will occupy the position, as long this occurs no later than two months from the beginning of the program.

11 - Appeal

Against the resolution that approves this call, which exhausts the administrative route, a contentious-administrative appeal may be filed within two months of its notification, before the Contentious-Administrative Court, or optionally administratively through an appeal of replacement before the same organization.

ANNEX I. IMFAHE's Programs 2024-2025



IMFAHE CONNECTS. An online communication platform that connects more than 400 European international professionals working in the top organizations on 5 continents with the best European students and professors at collaborating universities. A multidisciplinary and effective network to develop projects, establish collaborations and share innovative ideas.



International Mentor Program (IMP). The students selected from the partner universities (mentees) receive personalized professional advice from international professionals affiliated with prestigious international organizations such as Harvard University, MIT and Google. Mentors provide valuable advice and professional inspiration.



IMFAHE Nodal Award-Shark Tank. Ideas' competition where IMFAHE provides seed capital to the most innovative projects proposed by multidisciplinary teams created on the platform. Initiative to foster collaborations, innovation and the development of high-value transferrable skills such during the generation and development of ideas, teamwork, leadership, the entrepreneurial spirit and communication skills.



IMFAHE Online Quarter Courses. Intensive online courses on "Innovation, Entrepreneurship and -leadership", "Scientific Careers" and "Professional Development". Very practical courses in the Harvard style. Master classes presented by international experts. Certified courses with credits.



IMFAHE International Professional Development Program for Professors (IPDP). Program that includes specific webinars on open-science, online teaching techniques and how to finance research projects through global collaborations, among others, as well as networking activities such as **Peer Mentoring Circles** to foster collaborations with other international teachers and mentors. It also includes **IMFAHE-Spotlight** to promote scientific dissemination and bring research closer to society.



IMFAHE Excellence Fellowships. IMFAHE, in collaboration with the universities, awards the best students of the program with scholarships for professional internships at organizations of international prestige. In addition, IMFAHE launched a special scholarship called the "IMFAHE Women in STEM Fellowship" in order to promote the professional excellence of women in STEM within the IMFAHE network.



IMFAHE Recruiting. There are companies interested in recruiting talent within the platform. The resources provided by IMFAHE to the members of the network (training, information, contacts, initiatives that encourage the development of skills that are in high demand by companies) make the profile of the talent on the platform very competitive and desirable in the labor market.



IMFAHE Science 2.0. International researchers on the platform present seminars on the latest scientific discoveries at collaborating universities, which encourages the early arrival of new trends in science.



IMFAHE's International Conference. Annual innovation camp to promote effective networks, networking, collaborations and innovation.

Program	Key Benefits	Beneficiaries	
		Selected Students	Selected Professors
Global Platform of Talent-IMFAHE Connects	<ul style="list-style-type: none"> Democratize access to ideas from top-tier innovative ecosystems International knowledge exchange 	✔	✔
International Mentor Program (IMP)	<ul style="list-style-type: none"> One-on-one mentoring where mentors working at top organizations such as Harvard, MIT, etc, will help you in your next career steps. 	✔	
Fellowships-International Mobility Opportunities	<ul style="list-style-type: none"> Internships at top-tier international organizations (50% Harvard and MIT) 3 months. A life time career and personal opportunity. Strategic contacts. 	✔	
Quarter Course on Career Development	<ul style="list-style-type: none"> Training to successfully face the job market. 30h certificate. International career experts as speakers. Internationalization from home. 	✔	✔
Quarter Course on Innovation & Entrepreneurship	<ul style="list-style-type: none"> Training to become an entrepreneur. 30h certificate. International entrepreneurs as speakers. Internationalization from home. 	✔	✔
Quarter Course on Careers in Science & Research	<ul style="list-style-type: none"> Training on key aspect of the scientific and research career. 30h certificate. International scientists as speakers. Internationalization from home. 	✔	✔
Int. Professional Development Program for Professors (iPDP)	<ul style="list-style-type: none"> Training to stand out as professors and researchers. 30h certificate. Teaching the GenZ. AI for Faculty. Grant Writing. Funding from USA, etc. 		✔
Peer Mentoring Circles	<ul style="list-style-type: none"> Working groups with peers to promote global collaborations, joint projects and publications. 		✔
IMFAHE Spotlight	<ul style="list-style-type: none"> Promote open science and bring the research conducted by professors and mentors closer to society. 		✔
Global Idea Competition-Shark Tank	<ul style="list-style-type: none"> Skills: Idea development, problem resolution, team work, entrepreneurship. Seed capital to fund the best ideas (\$10.000). MIT Idea2 nomination. 	✔	✔
International Conference-Innovation Camp 2025	<ul style="list-style-type: none"> Pitch of Ideas. Presentation of research projects by students and professors. International visibility. Awards to the most outstanding students & professors. 	✔	✔

ANNEX II. Agenda IMFAHE 2024-2025

*** The proposed dates may be subject to minor modifications, if there are circumstances that require it.**

September-October 2024: Publication of the public call by the University of Minho for its students and professors to request participation in the IMFAHE's Platform of Talent 2024-2025. The University of Minho will disseminate the call so that it has the maximum scope.

October 8, 2024: Informational session where students and professors will learn the benefits of joining IMFAHE's Platform of Talent and will have the opportunity to get answers to all their questions. Register to the session [here](#).

October-November 2024: Reception and evaluation of the applications. A committee chosen by the University will carry out the selection of 20 students and 20 professors to participate in the IMFAHE's Platform of Talent 2024-2025.

November 11, 2024: The University sends IMFAHE the final list of selected students and professors, plus the waiting list. The University notifies to the selected students and professors their participation in the IMFAHE's Platform of Talent 2024-2025.

November 12-19, 2024: IMFAHE welcomes selected students and professors and registers them on the communication platform "IMFAHE connects". IMFAHE shares the "Self Assessment" with the students, which they must have filled out when the IMP Program begins.

November 20, 2024: Kickoff event for students broadcasted remotely from Boston. IMFAHE explains to all the students, the programs, initiatives, activities and resources from which they can benefit for being part of the IMFAHE network.

November 21, 2024: Kickoff event for Professors - International Professional Development Program for University Professors (iPDP). Networking event for professors.

November 26-December 6, 2024: The International Mentor Program (IMP) begins. IMFAHE communicates to the University of Minho, as well as to its students, the results of the matching student-international mentor. The matching will be based on the needs and interests of the students, and the experience of the mentors.

October 2024-May 2025: During this period IMFAHE launches its 3 Quarter Courses on "Professional Development", "Innovation, Leadership and Entrepreneurship" and "Scientific Careers". These courses are open to the entire University community. The University will disseminate the courses so that they have the maximum scope.

January 2025: Public call for the "IMFAHE Nodal Award-Shark Tank"

February 2025: Public call for IMFAHE's Fellowships 2025.

April 2025: Evaluation of applications and selection of scholarship winners.

May 26, 2025: XI IMFAHE International Conference where the finalist teams of the IMFAHE Nodal Award-Shark Tank will defend their ideas in an elevator pitch format and the members of the network



will carry out oral presentation of their scientific work. IMFAHE will announce the winners of the idea competition and the fellowships.

June 2025: Launch of the anonymous survey for the evaluation of the IMFAHE programs.

June-July 2025: Meeting with representatives of the University of Minho. Presentation of the Annual Report.

July 2025-May 2026: International stays of the winners of the fellowships.
